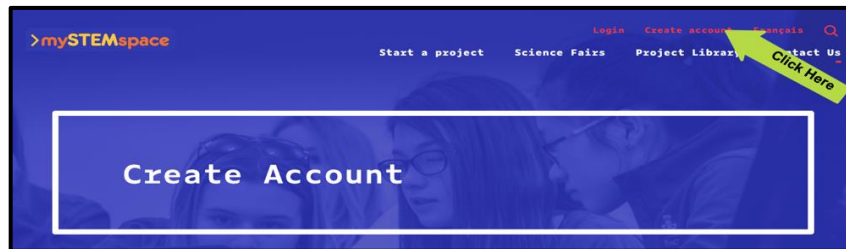


## Lambton County Science Fair 2024 Registration

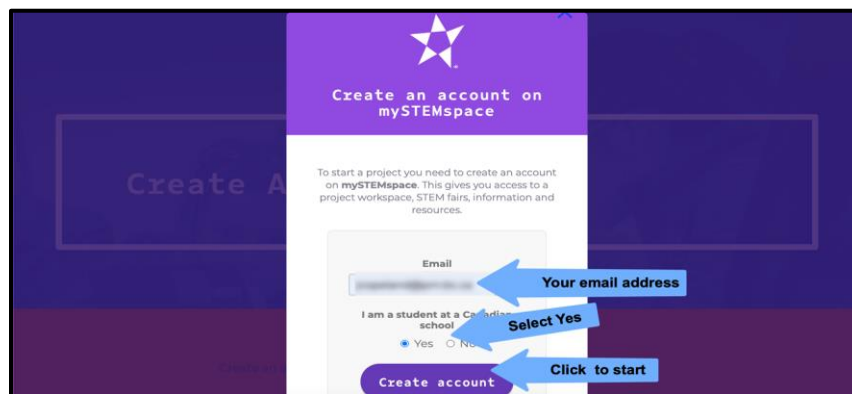
Please do **NOT** use Internet Explorer. We suggest you use Chrome for this set up.

### Step 1: Create an account, mySTEMspace

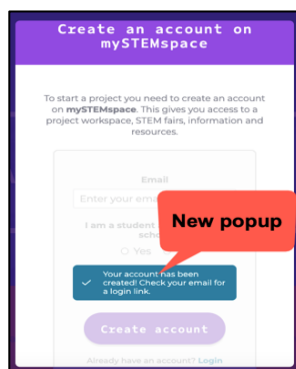
You will need to go to the website, <https://mystemspace.ca/create-account/>, and create an account: **If you have entered previously, you will not need to do these next steps, just Login using your old email and it will take you to the Dashboard.**

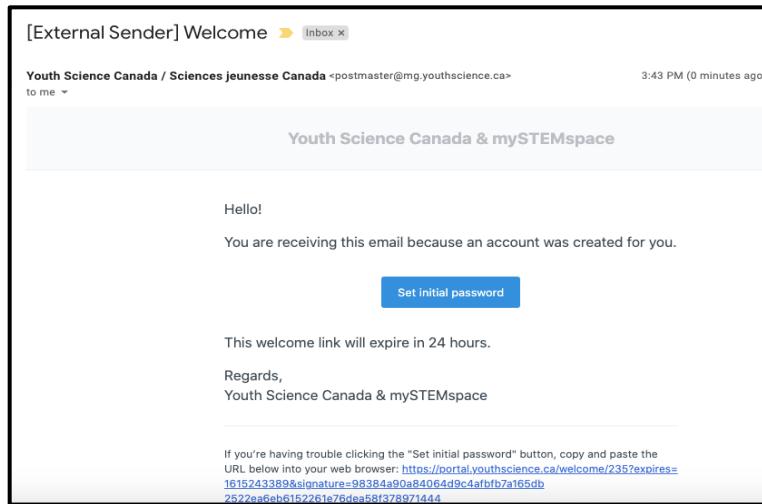


When you click **Create Account**, you should receive a popup that looks like this:



Fill in your email address that you will be using for the account (each student will need to use a different email address for the setup of their account), select YES you are a Canadian student and then click **Create Account**. Once you have clicked on Create Account, a new popup appears on the page:



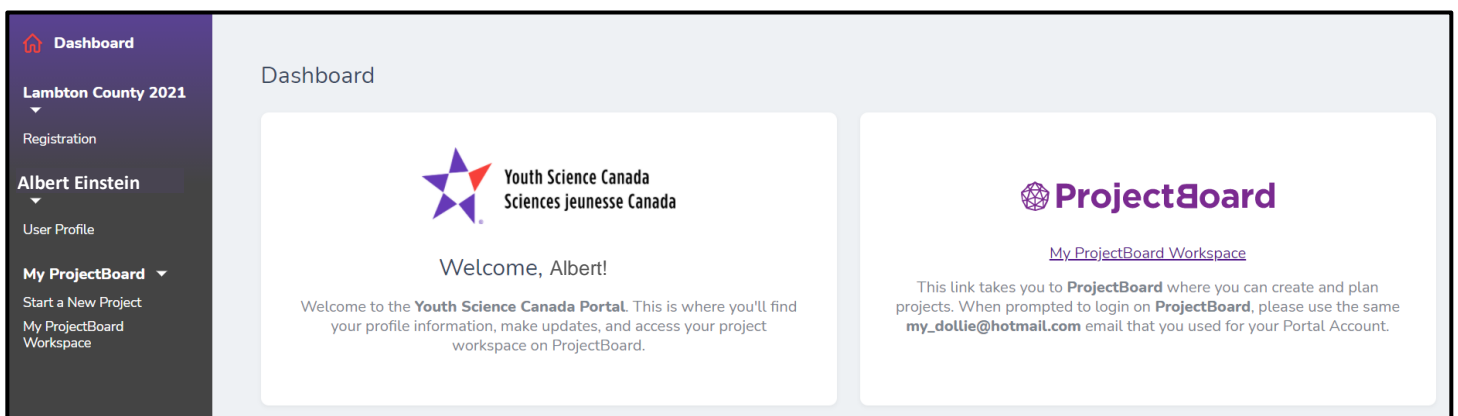


Click: **Set initial password**, to continue with the setup of your new account. This will open a new page in your web browser.

Fill in all of the items requested (**be certain to select Ontario, to then be able to select Lambton County**):

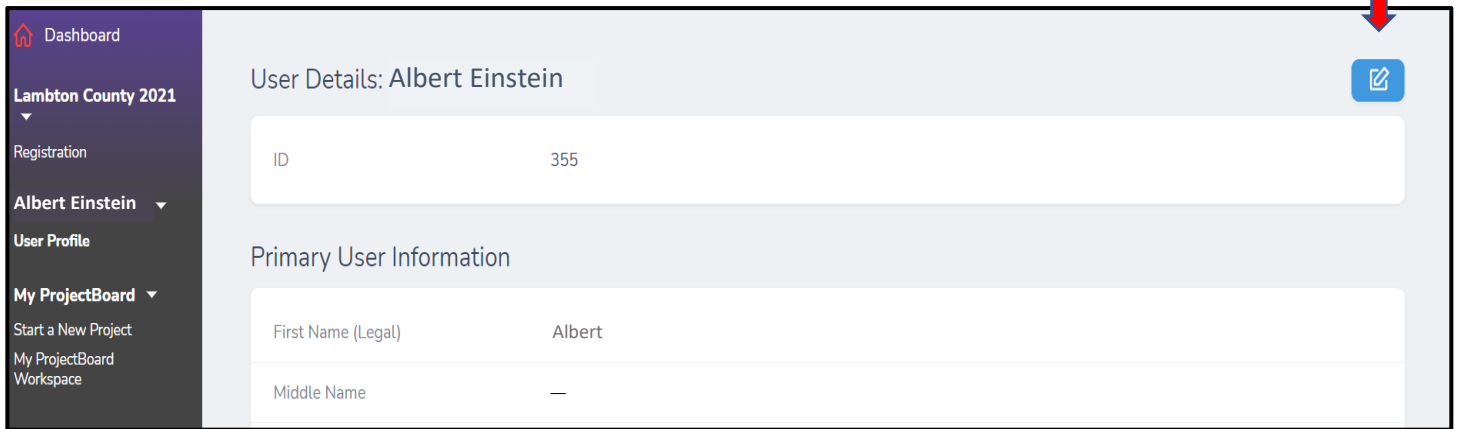
If you are 13 or older, you will be allowed to fill in the necessary information, if you are under 13, please have a **parent/guardian/sponsor** teacher help to fill in the information:

Once you have entered all of the necessary information, you will then be taken to the Science Fair Dashboard:



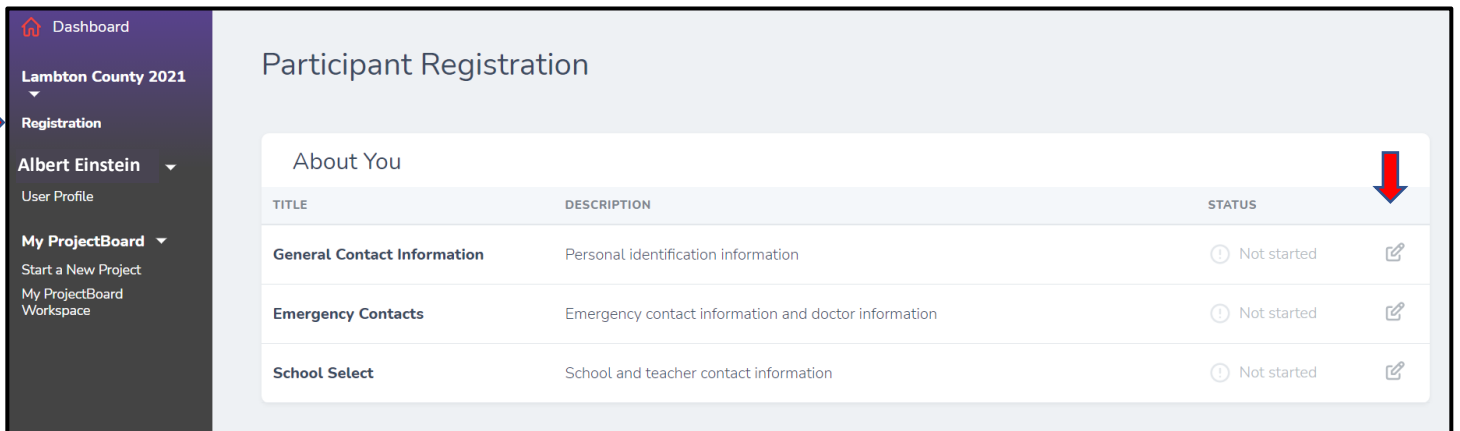
## Step 2: Update all information on Youth Science (YSC) Portal

The YSC Platform <https://portal.youthscience.ca/> is where you enter the information about yourself that will be displayed on the Regional Fair. Start by clicking on **User Profile** below your name on the left side. Once that page loads, click on the blue paper/pencil icon on the top right to edit the information. Click **Update User** when done.



The screenshot shows the 'User Profile' page for Albert Einstein. The left sidebar has 'User Profile' selected. The main content area displays 'User Details: Albert Einstein' with an ID of 355. Below that is 'Primary User Information' with a first name of Albert. A blue pencil icon is in the top right corner.

Next go to **Registration**.



The screenshot shows the 'Participant Registration' page. The left sidebar has 'Registration' selected. The main content area displays 'Participant Registration' with a table of registration items:

TITLE	DESCRIPTION	STATUS	
General Contact Information	Personal identification information	Not started	
Emergency Contacts	Emergency contact information and doctor information	Not started	
School Select	School and teacher contact information	Not started	

A blue pencil icon is in the top right corner.

Enter the information for each of the following:

- General Contact
- Emergency Contacts
- School Select
- **ProjectBoard – See instructions below. Once you have “started a new project” as per below, you will need to come back to this part of the registration and click on the project you are entering into the fair.**
- Project Information
- Additional Information

When working on the **School Selection** component, you will need to uncheck “I am Home Schooled” and then start typing the first name of your school. For example, for St. Anne’s try typing Anne and you will receive a dropdown list to pick from:

Start a New Project  
My ProjectBoard  
Workspace

Address  
Postal Code

Choose Your School  
If your school is incorrect, select the correct school

I am home schooled

School \*

St. Anne's E.S., 240 Bellevue Street, Peterborough, ON
St. Ann's E.S., 5 Dunlop St, Penetanguishene, ON
St. John Vianney, 393 Innisfil St., Barrie, ON
St. Anne E.S., 183 Snow Ave., Blenheim, ON
Jeanne Sauvé French Immersion P.S., 215 Wharnccliffe Rd., N., London, ON
Annette Street Jr. & Sr. P.S., 265 Annette Street, Toronto, ON
Academie Jeanne D'Arc, 2221 Elmira, Ottawa, ON
Annandale School, 60 Tillson Ave., Tillsonburg, ON
Francis Libermann C.S.S., 4640 Finch Ave. E., Toronto, ON
St. Anne's Catholic S.S., 353 Ontario Street, P.O. Box 490, Clinton, ON
St. Anne Catholic E.S., 4500 St. Michel, Hanmer, ON

Click on **Start a New Project**.

Lambton County 2021

Registration

Albert Einstein

User Profile

My ProjectBoard

Start a New Project

My ProjectBoard  
Workspace

## Participant Registration

### About You




TITLE	DESCRIPTION	STATUS
General Contact Information	Personal identification information	Not started
Emergency Contacts	Emergency contact information and doctor information	Not started
School Select	School and teacher contact information	Not started

This will take you to the ProjectBoard website where you will create your project. Log in using the same email address you used in the first part of the registration. This is very important. You will receive a verification code in your email that you will need to enter in the ProjectBoard popup window before continuing.

## Log in

If you're from **Make;** click [here!](#)

Username or Email

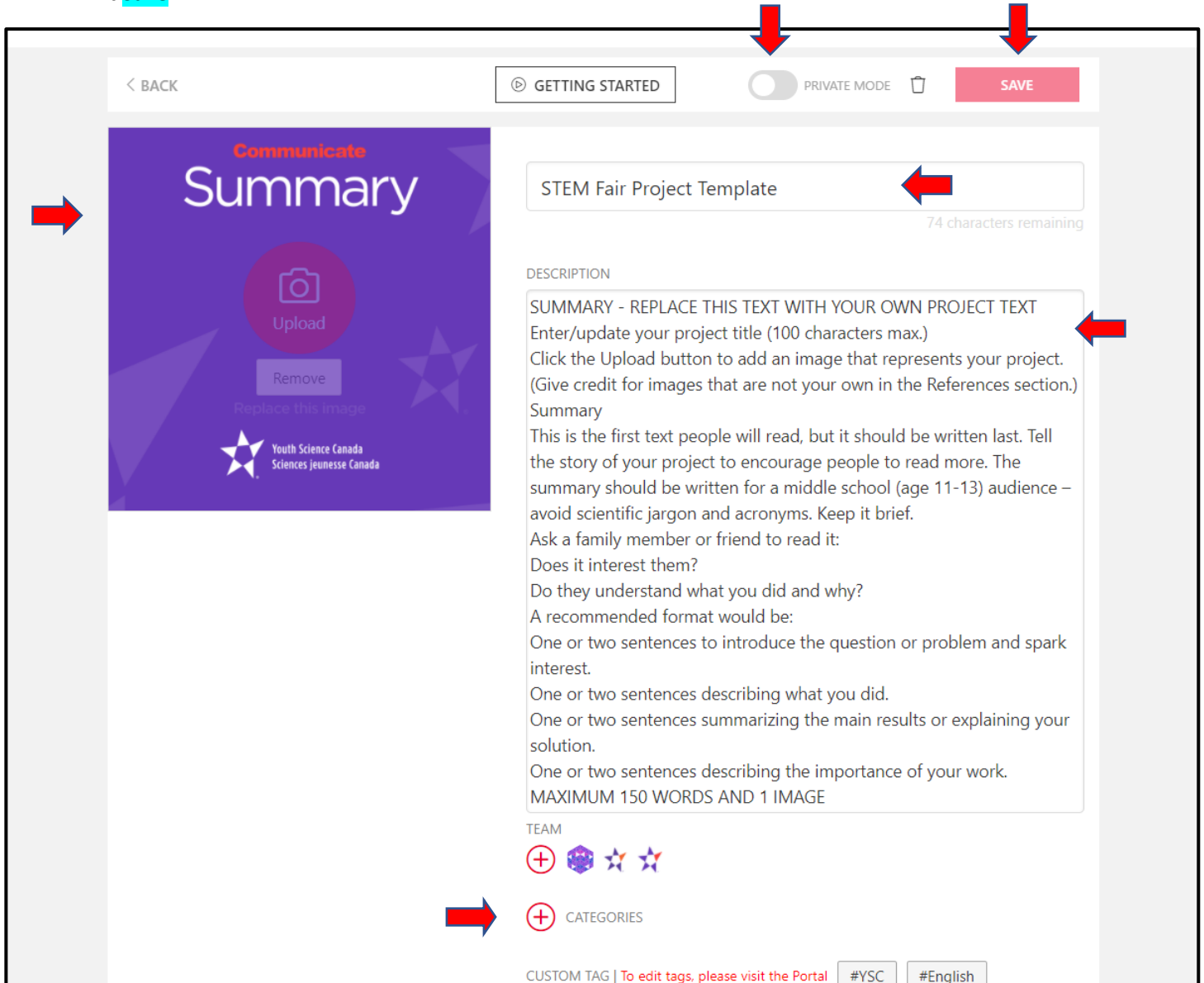
  

New User? [Sign up](#)

**NEXT**

ProjectBoard will open up to a new project. You will need to:

- Upload a picture of yourself or a picture of something related to your project
- change the title
- create a 150 word summary
- select a category and
- change your project from private to public mode (this does not show it to the public yet – it allows ProjectBoard to work with the registration system). Only the Science Fair Committee can make this visible to the public on April 4.
- Hit **Save**.



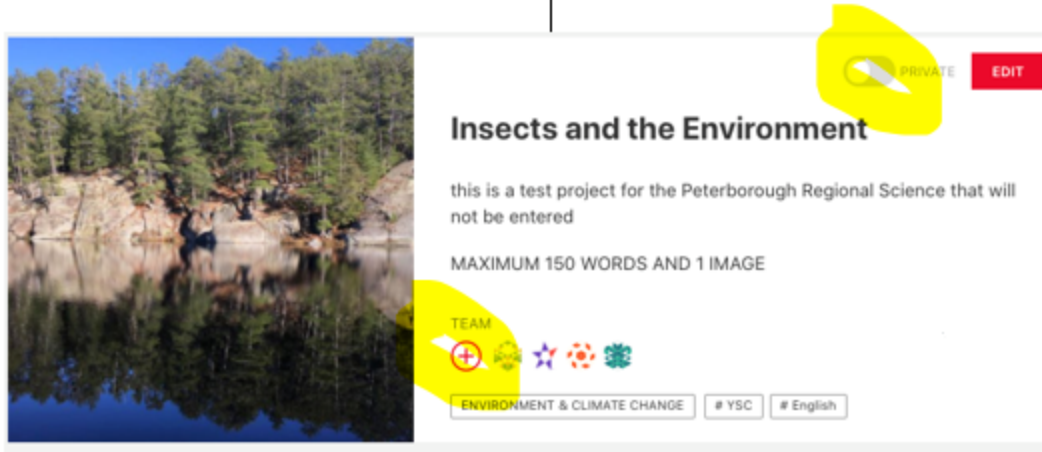
For **all students** you need to complete the **6 red arrows in the picture above** – you **do NOT** need to enter the whole project online as it will **NOT** be used.

You will come to the fair at Lambton College on April 5 with your project for judging. There is no online judging this year.

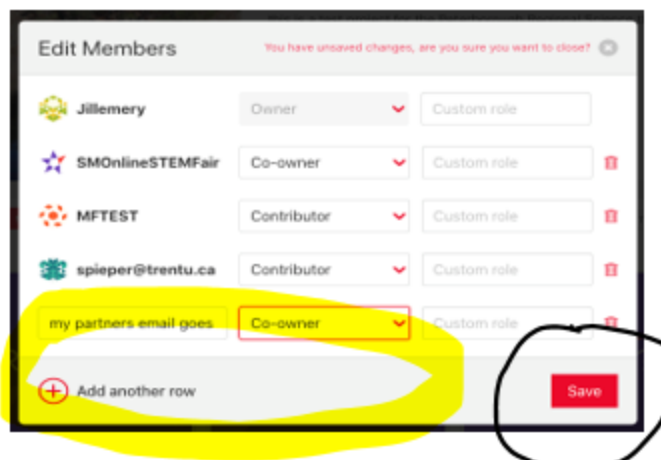
# Partners

- Only **ONE** student creates the project in ProjectBoard
- Once that student shares the project, both of you will be able to view and edit the project.
- The student who created the project must do the following to share it with their partner:

1. To the left of the red square button, **switch private to public**
2. There is a red, round button with a plus on it under TEAM. Click on the **PLUS.**



3. The screen below comes up and there will be a blank line. **Add** your partners' email and make sure the box beside it says **CO-OWNER.**
4. Click on red bottom **SAVE.**



5. Once the project is shared both of you log into your own accounts and it will be there.
6. Both partners will need to create a myStemspace/YSC Portal account and link this project to it.